

**THE COMMON, SOUTHWOLD**  
(Charity No: 304819)

**11 April 2017**

**TO ALL TRUSTEES OF SOUTHWOLD COMMON**

The Meeting of 'The Common, Southwold' Charity will be held at the Town Hall on Wednesday 19<sup>th</sup> April 2017 following the AGM.

Please advise the Clerk to the Trustees if you are unable to attend.

Yours faithfully

Clerk to the Trustees

**Open Forum:**

*A meeting of The Trustees of The Common, Southwold, is not a public meeting. There is no requirement in law to invite the public into Trustee meetings.*

*However, as the Trustees of The Common, Southwold are committed to community engagement, the Trustees are pleased to invite members of the public as annotated on the agenda for the meeting.*

*Members of the public are advised that Trustees do not permit the filming, photography or recording of their meetings.*

*Please respect the fact that this is a meeting to conduct Trust business, and interjections during Trust business are not permitted. Members of the public who disrupt business in any way, may be asked to leave.*

*The agenda indicates when the public participation will take place.*

*A person shall raise their hand when requesting to speak.*

*Questions must be addressed to the Chairman who may direct that a written or oral response be given.*

**Agenda**

1. **Apologies:** to receive apologies for absence.
2. **Minutes:** to confirm the Minutes of the Meeting of the Trustees held on Wednesday 18 January 2017
3. **Conflict of Interest** - *to receive Declarations of Conflict of Interest on matters relating to the agenda.*
4. **To receive Parking requests**  
**Approved**  
Lions Fete Monday 29 May 2017 plus stall tents and toilets.  
Arts Festival 24 June 2017

**To receive requests for parking in sports area-** Letters sent to clubs asking for their requirements for 2017/18.

Also, Requested - parking on sports area for Classic Car Run - 25 June  
1.30pm onwards - 125 cars.

5. **To receive marquee requests**
- a) Rebecca Masterson and Callum Mitchell - 24 June 2017 - approves
  - b) Emily Turner and Michael Edwards - 17 June 2017 - approved
  
  - c) Katy Harrison and Stuart Crichton - August 2017 - application awaited
  - d) Karen Collins - 1 September - application awaited
- 6 a) **RDC matters** - Nil . Rugby Club summer camp 24 - 28 July. Rugby posts to stay up for the event.
- b) **Tennis courts / Pit Stop** - Nil
- c) **Golf Club** - a) Gorse Management Plan b) Fencing at top of pit stop  
c) storage room roof d) Patio next to door from car park.
- d) **Sports Users** - Meeting date to be arranged

**7. Ongoing and additional matters for consideration.**

- CIO - update from Trustee Horwood. Permission of Charity Commission being sought.
- Common Trust Website - update from Trustee Bradbury.
- Works on Skillman's Hill - Discuss ways to mitigate damage to grass.
- Blyth Road - Land registration with solicitor.
- The Paddock - Land registration with solicitor.
- Events Diary for 2017 - circulated.
- Pot holes Blyth Road by new houses.
- Letter of thanks from Geocaching.

**8. Financial Matters**

To receive Financial Report to March 2017.

**9. Date of next meeting** - Wednesday 19 July 2017 - venue to be confirmed.